

# PROJECT KICK-OFF

<i>The Current Situation:</i>	<i>The Ideal Situation:</i>
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**The problem we're trying to solve is...**

*Information we have:*

*Information we need:*

<i>First review date:</i>	<i>Second review date:</i>	<i>Delivery date:</i>	<i>Budget:</i>
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*This is how we'll know we've succeeded:*

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_

*Single decision-maker signature:*